



To be completed by the guidance counselor or principal.

This form can be found at www.admiss.vt.edu/forms/

All application materials, including an official or unofficial copy of the applicant's current high school transcript, should be submitted together. It is our preference that this form and its accompanying materials, be mailed to Virginia Tech, along with the application. If school policy prohibits such action, or if the student applies online, please mail separately to: Virginia Tech, Undergraduate Admissions, 201 Burruss Hall, Blacksburg, VA 24061. **NOTE: The guidance counselor or principal may wish to fill out the bottom portion first and photocopy for use if other students from this school will be applying to Virginia Tech.**

Date of Birth (mm/dd/yy): ____ / ____ / ____

Student Name: _____

Guidance Counselor or Principal: _____ Title _____

School Name: _____ Public Private Parochial

School Address: _____

City/State/Zip: _____

School Phone: _____ Counselor E-mail: _____ CEEB code: _____

STUDENT DATA

Class rank	Class size	GPA
_____	_____	_____

Please provide the information requested below. If you wish to attach a school profile or information sheet instead, be sure this information is included.

What is your school's grading system? For example, A = 90 – 100, B = 80 – 89, etc. (Give letter grade equivalents if numeric grades are used.)

• What is your school's lowest passing mark? _____

• Does your school operate on a 4x4 block schedule? Yes No

• On what point value is your school's GPA based? (e.g., 4.0, 5.0, etc.) _____

• Are any courses excluded or weighted in determining class rank and/or grade point average? Yes No If Yes, please list them.

Course	Excluded	Weighted
_____	_____	_____
_____	_____	_____
_____	_____	_____

• What is the highest level course your school offers in the following?

English: _____ Mathematics: _____

Biological sciences: _____ Physical science: _____

Social studies: _____ Foreign languages: _____

Other academic subjects: _____

• Does your school have College Board Advanced Placement, IB, honors, or accelerated courses? Yes No If Yes, in which subjects?

Signature of Guidance Counselor or Principal _____ Date _____